



MAY 16, 2016 BOARD MEETING

1. Open Meeting

- a. Call to Order (President Wolf)
- b. Pledge to the Flag

2. Approval of Minutes

Approval of the May 2, 2016 Regular Board Meeting Minutes, the May 2, 2016 Committee of the Whole Meeting Minutes and the May 2, 2016 Building and Property Meeting Minutes.

3. Recognition of Students of the Quarter

Mr. William August, will recognize those students who have earned academic achievement awards for the third quarter for the 2015-2016 school year.

Agriculture Department

Grade 9 Hannah Martin
Grade 10 Morgan Bear
Grade 11 Madison Colyer
Grade 12 Makaela Koser

Art Department

Grade 9 William Shriner
Grade 10 Sarah Walters
Grade 11 Sarah Hood
Grade 12 Sarah Ickes

Mathematics Department

Grade 9 Elijah Warner
Grade 10 Rylie Salisbury
Grade 11 Isabelle Macioce
Grade 12 Olivia Fry

World Language Department

Grade 9 Kirsten Sebers
Grade 10 Rylie Salisbury
Grade 11 Jaret Petty
Grade 12 Aubrey Mooney

Business Department

Grade 9 Faith Swarner
Grade 10 Elizabeth Fry
Grade 11 Zoey Lomison
Grade 12 Aubrey Mooney

English Department

Grade 9 Rebecca Weaver
Grade 10 Savannah Vance
Grade 11 Bethany Baker
Grade 12 Marissa Massare

Music Department

Grade 9 Katlyn Hoskins
Grade 10 Kathryn Greene
Grade 11 Maria Foust
Grade 12 Tyler Bennett

4. Student/Staff Recognition and Board Reports - Kate Jackson & Noah Powell

5. Financial Reports

a. Payment of Bills

General Fund	\$	922,325.42
Capital Projects	\$	2,976.00
Stadium & Track Projects	\$	26,376.00
Cafeteria Fund	\$	104,383.56
Student Activities	\$	<u>15,362.60</u>
Total	\$	1,071,423.58

Motion to approve payment of the bills as presented.

b. Treasurer's Fund Report

General Fund	\$	15,449,183.00
Capital Projects	\$	2,883,944.38
Cafeteria Fund	\$	387,034.73
Student Activities	\$	184,276.20
Stadium & Track Projects	\$	<u>2,970,487.54</u>
Total	\$	21,874,925.85

Motion to accept the Treasurer's report and budget transfers as presented.

c. YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports as submitted.

6. Reading of Correspondence

7. Recognition of Visitors

8. Public Comment Period

9. Structured Public Comment Period

10. Old Business

11. New Business

12. Personnel Items - Action Items

a. Leave Without Pay

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Mrs. Courtney Rickabaugh is requesting one day of leave without pay, retroactive to May 3, 2016.

The administration recommends that the Board of School Directors approve the following request for leave without pay as presented.

b. Resignation - High School Learning Support Aide

Ms. Sarah Cornman has submitted her resignation as a learning support aide at the High School, effective May 16, 2016.

The administration recommends that the Board of School Directors approve Ms. Cornman's resignation as a learning support aide at the High School, effective May 16, 2016.

c. Resignation - Middle School Mathematics Teacher

Ms. Alicia West has submitted her resignation as a Middle School Mathematics Teacher, effective the end of the 2015-2016 school year.

The administration recommends that the Board of School Directors approve Ms. West's resignation as a High School Mathematics Teacher, effective the end of the 2015-2016 school year.

d. Resignation - Girls Soccer Coach

Ms. Alicia West has submitted her resignation as Head Girls Soccer Coach, effective immediately.

The administration recommends that the Board of School Directors approve Ms. West's resignation as Head Girls Soccer Coach, effective immediately.

e. Resignation - Assistant Football Coach

Mr. Brandon Cook has submitted his resignation as an Assistant Football Coach, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Cook's resignation as Assistant Football Coach, effective immediately.

Personnel Items - Action Items

f. Resignation Elementary Learning Support Aide

Mr. Brian Drake has submitted his resignation as a learning support aide at Mt. Rock Elementary School, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Drake's resignation as a learning support aide at Mt. Rock Elementary, effective immediately.

g. Substitute Aide Recommendation

Mr. William Gillet, Director of Pupil Services would like to recommend Miss Elainna Keim to the substitute aide list.

The administration recommends that the Board of School Directors approve the appointments of Miss Keim to the substitute aide list as presented.

h. Approval for Summer Hire

Mr. Kevin Roberts, Assistant Superintendent would like to recommend Nicholas Boyd to assist Questeq with the implementation of various technology over the summer months.

The administration recommends that the Board of School Directors approve Nicholas Boyd to assist Questeq as presented.

i. Questeq Employee

The administration request permission to move forward with the recommendation for the additional Questeq employee listed.

Patricia Stroup - Applications Manager

j. Elementary Secretary Transfer

Mrs. Stacey Kimble would like to recommend the transfer of the individual listed.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Note</u>
Ms. Julie Wallace	Part-Time Secretary	Full-Time Secretary	16-17 School Year	Replacing Boots Tritt

The administration recommends the Board of School Directors approve the transfer of Ms. Wallace as presented.

Personnel Items - Action Items

k. Transfer of Professional Personnel

The administration will transfer the professional employees whose names are listed below for the 2016-2017 school year. These transfers are in accordance with the Board Policy 309 and section 5.05 of the Collective Bargaining Agreement with the Big Spring Education Association.

Amelia Tearnan transferring from Mt. Rock Learning Support to Oak Flat MDS (replacing Beth D'Agostino)

Bethany Stanton transferring from Newville Learning Support to Mt. Rock Learning Support (replacing Amelia Tearnan)

Beth D'Agostino transferring from Oak Flat MDS to Newville Learning Support (replacing Bethany Stanton)

Jenna Miller transferring from High School Learning Support to Oak Flat Learning Support (replacing Kim Flood who has resigned)

Mary Beth Helbig transferring from Oak Flat 2nd Grade to Oak Flat Reading (replacing Marie Nye who is retiring)

The administration recommends that the Board of School Directors approve the professional employee transfers as presented.

l. Elementary Teacher Recommendation – Caitlin Steinly

Education:

Elizabethtown College - Bachelors Early Childhood Education

Experience:

Student Teaching - Rheems Elementary, Elizabethtown, PA

Student Teaching - North Side Elementary, Harrisburg, PA

The administration recommends that the Board of School Directors appoint Ms. Caitlin Steinly to serve as a first grade teacher at Oak Flat Elementary School. Ms. Steinly's compensation for this position should be established at Bachelor's Degree, Step 1, at \$48,142.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

m. Athletic Trainer Recommendation –Elizabeth Houser

Education:

Lock Haven University Master's in Sport Science

Experience:

Chambersburg High School - Assistant Athletic Trainer

University of Orthopedics - Graduate Assistant

The administration recommends that the Board of School Directors appoint Ms. Elizabeth Houser to serve as the District Athletic Trainer replacing Mrs. Susan Cappelli who is retiring. Ms. Houser's compensation for this position should be established at Master's Degree, Step 1, at \$53,162.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

Personnel Items - Action Items

n. Summer School Staffing Recommendations

Mrs. Robyn Euker, Director of Curriculum and Instruction, has submitted Summer School staffing for secondary and elementary levels.

Secondary Summer School

Mr. Tyler Henry

Elementary Summer School

Elementary Summer Bulldog Reading Teacher	Ms. ErinMalick
Elementary Summer Bulldog Reading Teacher	Ms. Laura Parks
Elementary Summer Bulldog Reading Teacher	Ms. Kathy Schumacher
Elementary Summer Bulldog Reading Teacher	Ms. Julie Wallace
Elementary Summer Bulldog Reading Aide	Ms. Patty Gantz
Elementary Summer Bulldog Reading Aide	Ms. Michelle Dunkelberger
Elementary Summer Bulldog Reading Aide	Ms. Kristi Witmer

The administration recommends that the Board of School Directors approve the proposed summer school staffing and set the compensation for each position based on the current contract between and Big Spring Education Association and the Big Spring School District.

o. Department Chair Recommendations

The individuals whose names are listed below are recommended to serve as Department Chair members for the 2016-2017 school year.

Ms. Lauren Hetrick	Social Studies Department Chair
Mr. Scott Penner	Social Studies Assistant Department Chair
Mr. Heath Myers	Science Department Chair
Ms. Julie Thumma	Science Assistant Department Chair
Ms. Megan Anderson	World Language Department Chair
Ms. Cherie Powell	Business Department Chair
Ms. Emily Creek	MS Special Ed. Department Co-Chair
Ms. Erin Zinn	MS Special Ed. Department Co-Chair
Ms. Jocelyn Kraus	Counseling Department Chair
Ms. Judy Breneman	Nursing Department Chair
Mr. Adam Nobile	K-12 Music Department Chair

The administration recommends that the Board of School Directors approve the appointments listed to serve as Department Chair members for the 2016-2017 school year.

p. Substitute Nurse Recommendation

The administration would like to recommend Ms. Stephanie Cohick to the substitute nurse list.

The administration recommends that the Board of School Directors approve the appointments of Ms. Cohick to the substitute nurse list as presented.

13. New Business - Action Items

a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Travis Barnes	\$ 2,790.00
Robyn Euker	\$ 1,800.00
Denise Ginter	\$ 449.01
Randy Jones	\$ 2,790.00
Dwain Messersmith, Jr.	\$ 1,380.00
Rebekah Reisinger	\$ 1,350.00
Kevin Roberts, Jr.	<u>\$ 2,460.00</u>
Total	\$13,019.01

The administration recommends that the Board of School Directors authorize reimbursement for the graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

b. Appointment of the School District Solicitor

2015-2016 Rate

- \$175 hourly rate for partners
- \$160.00 hourly rate for senior partners
- \$150.00 hourly rate for associates

2016-2017 Rate

- \$185.00 hourly rate for partners
- \$165.00 hourly rate for senior partners
- \$160.00 hourly rate for associates

The administration recommends that the Board of School Directors appoint Stock and Leader, and Gareth D. Pahowka, Esquire, principal counsel, as the school district solicitor for the period June 2, 2016 through June 2, 2017.

c. Approval of Yellow Breeches Contract

The proposed 2016-2017 Yellow Breeches contract has been reviewed by Mr. William Gillet, Director of Pupil Services and Mr. Richard W. Fry, Superintendent of Schools. The contract is included with the agenda.

The administration recommends that the Board of School Directors approve the 2016-2017 Yellow Breeches Contract as presented.

New Business - Action Items

d. Approval of River Rock Contract for Reservation of Student Slots

Mr. William Gillet, Director of Pupil Services and Mr. Richard W. Fry, Superintendent of Schools has reviewed the proposed River Rock Academy Contract and the purchase of the reservation of 20 student slots at an average per diem rate of \$108.15. The contract is included with the agenda.

The administration recommends that the Board of School Directors approve the 2016-2017 River Rock Academy contract as presented.

e. Approval of 2016-2017 Vista Foundation Services Agreement

The proposed 2016-2017 Vista Services Agreement has been reviewed by Mr. William Gillet, Director of Pupil Services and Mr. Richard W. Fry, Superintendent of Schools. The agreement is included with the agenda.

The administration recommends that the Board of School Directors approve the 2016-2017 Vista Foundation Services Agreement as presented.

f. Approve Capital Project Fund Payments

The District received the following applications for payment from the Capital Project Fund.

Project	Pay To	Amount	Balance To Pay	Account
PennDOT Grant	Michael Baker International	\$30,804.98	\$64,106.51	Capital Project Fund
MR Pave	CenterPoint Engineering, Inc	\$1,155.32	\$19,527.50	Capital Project Fund
MR Pave	CenterPoint Engineering, Inc	\$197.06	\$19,527.50	Capital Project Fund
Stadium Project (revised)	Wolf Consulting Engineers, Inc, LLC	\$2,976.00	\$26,255.25	Capital Project Fund
Stadium Project	Wolf Consulting Engineers, Inc, LLC	\$3,906.00	\$22,349.25	Capital Project Fund

The administration recommends the Board of School Directors approve payment of \$30,304.98 to Michael Baker International, \$1,352.38 to CenterPoint Engineering, Inc. and \$6,882 to Wolf Consulting Engineers, LLC from the Capital Project Fund.

New Business - Action Items

g. Approve Stadium & Track Project Fund Payments

The District received the following applications for payment from the Capital Project Fund.

<u>Project</u>	<u>Pay To</u>	<u>Amount</u>	<u>Balance To Pay</u>	<u>Account</u>
Stadium Project	eciConstruction, LLC	\$204,567.15	\$1,260,683.85	Stadium & Track Fund
Stadium Project	Ellsworth Electric, Inc.	\$9,234.00	\$231,484.42	Stadium & Track Fund

The administration recommends the Board of School Directors approve payment of \$204,576.15 to eciConstruction, LLC and \$9,234 to Ellsworth Electric, Inc. from the Stadium & Track Fund.

h. Approval of the 2016-2017 ACT 48 Program Agreement for Services

Mr. William Gillet, Director of Pupil Services and Mr. Richard W. Fry, Superintendent of Schools have reviewed the 2016-2017 ACT 48 Program Agreement for Services between the Big Spring School District and River Rock Academy Incorporated for Alternative Education for Disruptive Youth. The agreement is included with the agenda.

The administration recommend the Board of School Directors approve the 2016-2017 ACT 48 Program Agreement for Services between the Big Spring School District and River Rock Academy Incorporated for Alternative Education for Disruptive Youth, as presented.

i. Approval of Updated Policy

The administration has submitted the updated policy listed and a copy has been included with the agenda.

324 Personnel Records

The administration recommends that the Board of School Directors approve the policy as presented.

j. Adoption of Proposed Planned Courses

Listed below are completed planned courses for board approval.

Course	Department
Spanish I	World Language
French I	World Language
Safety/Drivers Ed	Health & Physical Education
Human Sexuality	Health & Physical Education
Body Systems	Health & Physical Education
Chemical Substance Use/Abuse	Health & Physical Education

The administration recommends the Board of School Directors approve the above planned courses as presented.

New Business - Action Items

k. Adoption of Proposed Textbooks

Listed below are textbooks for board approval.

Course	Title	Author	Copyright
French 1-4	Frissons et Chair de Poule	Joseph Conroy	2005
French 4	Le Fantome de l'Opera	Gaston Leroux	1992

The administration recommends the Board of School Directors approve the proposed textbooks as presented.

l. Approval of MG Tactical Advantage, LLC Proposal

Mr. Kevin Roberts, Assistant Superintendent has received a proposed agreement from MG Tactical Advantage, LLC regarding consulting services to review school safety planning and establishment of a school police officer in the District. The total proposed cost for this project is \$6,500.00. The agreement is included with the agenda.

The administration recommends that the Board of School Directors grant permission to move forward with the contract with MG Tactical for the proposed cost and services as outlined in the agreement.

14. New Business - Information Items

a. Proposed Adoption of Planned Courses

Listed below are completed planned courses for board approval. All completed planned courses and materials are available in the Curriculum Center for review by the Board of School Directors.

- AP Psychology (Replacing Honors Psychology)
- Honors Senior English Seminar
- AP Language and Composition
- Advanced Mass Media
- Honors Drawing and Painting 3
- Honors Trigonometry
- Coding 2

b. Proposed Contract with Crabtree, Rohrbaugh & Associates

Included with the agenda is a signed architect agreement (AIA) engaging Crabtree in developing the Newville project beyond the PLANCON A submitted last summer. The intent of this document is for them to survey the buildings in June/July 2016 and then in the fall begin to work with the Board to develop and cost our Newville project for borrowing in spring of 2017. As such, the compensation will be negotiated based on the final scope of the project and does not require any payment up front.

New Business - Information Items

c. Draft Classified Compensation Plan

The administration and Board representatives held an initial meeting to discuss a successor agreement to the current Classified Compensation Plan which expires June 30th. A copy of the working document is included for review.

15. Future Board Agenda Items

16. Board Reports

- a. District Improvement Committee - Mr. Bob Kanc**
- b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl**
- c. Vocational-Technical School - Mr. Wolf and Mr. Piper**
- d. Building and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall**
- e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall**
- f. South Central Trust - Mr. Blasco**
- g. Capital Area Intermediate Unit - Mr. Wolf**
- h. Tax Collection Committee - Mr. Wolf and Mr. Swanson**
- i. Future Board Agenda Items**
- j. Superintendent's Report**

17. Meeting Closing

- a. Business from Floor**
- b. Public Comment Regarding Future Board Agenda Items**
- c. Adjournment**

Meeting adjourned at _____ PM, **May 16, 2016**.

Next scheduled meeting is: **June 6, 2016**